



OUR ADVENTURE

Annual Report &
Statement of Accounts 2016

16th May
2017

Chairman's Report

Welcome to another Annual General Meeting

Once again, thank you for your support and welcome to another AGM and awards evening where we celebrate the good work of the Group and look to the year ahead.

Our work over the past year has once again been busy and fruitful. You'll read all about the goings on of the sections a little further through the booklet. You'll also read about the vital work of the Board of Trustees, who provide leadership on the governance of the charity. As usual we have provided the support to the Group that our membership have asked for and need. Our main efforts have mainly been in the background, with the exception of the lighting project which saw all of the light fittings in the hall and entrance replaced with newer, more energy efficient fixings and safer enclosed fittings to provide some protection for balls hitting them.

I'm not going to say too much more about the past as I am much more excited about the next 12-18 months. As you will know, we've had planning permission to complete the decking granted and have started some of the ground work in preparation and are now looking for the funding. Due to some major problems with the Centre's plumbing, which was installed over 25 years ago with bits added to and adjusted considerably over the years, we have effectively flushed considerable funds down the drain as a result of leaks and ageing parts. We could spend a few thousand on re-plumbing

the existing system, or we could bring forward our plans for refurbishing the front end of the building, knocking down all the toilets, small rooms and shop and having a fit for purpose, modern, fresh and space saving toilet facility built, along with a new office/preparation room adjoining the hall and a large multipurpose room being made available for all programme and local community use. To me, this is a 'no brainer' as the proposed space usage would make for a massively more useful and flexible centre for us and increase our revenue when the building would otherwise be empty. Please do take a look at the plans on display. As I said, this is a 12 to 18 month project and will take considerable initial investment. The trustees will be discussing all the options at our next meeting and will, as always, focus on making the right and best decisions for the Group.

Please do take the time to read through our Annual Report and I hope it is useful to you to see the full scope of the work the Group does and gives you a bit of an insight into the many things that have to go on every day of the week in the background to provide Scouting for your young person at their weekly meeting – I'm sure you'll agree with me...it's a lot and I must thank each and every volunteer, be they a uniformed leader, trustee or supporter of the Group, for the huge effort and time they give so freely to the Group and Scouting for your young person's benefit (and their immense fun...otherwise they - we - wouldn't do it!).

Enjoy the burgers and thank you for taking the time to come.

Steve Fairfax
Group Chair

Annual General Meeting

Key business

1. Welcome & introduction from the Chair
2. Apologies for absence
3. Acceptance of the minutes of the previous meeting
4. Receive & adopt the Annual Report for the 2016 financial year
5. Receive & adopt the Financial Statement for the 2016 financial year

Elections and appointments

6. Approval of the Group Scout Leaders nomination for Chair
7. Election of Group Officers
8. Election of Group Trustees
 - Appointment of those section leaders wishing to be trustees
 - Approval of the nomination of Explorer Scout Leader
9. Appointment of Independent Examiner for 2017
10. Presentation of awards
11. Close of business

Please join us at **Ted's BBQ Shack** for light refreshments.

Minutes of the last meeting

1. Steve, Group Chair for 2015, welcomed everyone to the meeting.
2. Apologies – none recorded.
3. Minutes for the 2015 meeting were accepted.
Proposed: Amanda Sutton Seconded: Jacqui Ward
4. Accounts and Annual Report for 2015 were approved.
Proposed: Steve Fairfax Seconded: Ian Marshall

The Group Chair and trustees stood down at this point. The Group Scout Leader took the chair.

5. GSLs nomination for Chair was Steve Fairfax.

The Group Scout Leaders nomination for Chair was approved and reappointed Group Chairman took the chair for the remainder of the meeting.

6. Vice Chair – Amanda Sutton
Proposed: Steve Fairfax Seconded: Craig Ward
7. Treasurer – Maite Last
Proposed: Amanda Sutton Seconded: Ian Marshall

8. Board of Trustees: stood for election
Karen Ingelbrecht
Peter Ingelbrecht
Sarah Marshall
Abbey Sutton
Seconded: David Deakin
9. Amanda Campbell Bookkeeping Services was unanimously agreed for another year.
10. The Chair thanked everyone for their continued support and handed over the meeting to the Group Scout Leader and Section Leaders for the presentation of awards.

After the meeting, a member of the Group Council asked how the figure for the charity's non-monetary assets had been arrived at. The trustees explained that the land & building value was increased in line with inflation at 1% as recommended by a local accountant advising on the accounts. The motor vehicle is being depreciated in a straight line as per accounting recommendations. The increase to 'scouting equipment, furniture, etc...' above the investment in 'capital equipment' and 'group development' was as a result of a revaluation of the charity's contents insurance after an asset check.

REFERENCES, ADMINISTRATIVE DETAILS & GROUP STRUCTURE

The more hands, the better.

See who helps make 11th Folkestone Scout Group a success

11th Folkestone (St. John's) Scout Group

Registered charity no. 285558 (England & Wales)

Group President - Deborah Fletcher

Group Board of Trustees 2016 (25th June 2016 – 16th May 2017)

Ex-Officio Members:

Chairman - Steven Fairfax
Vice-Chair - Amanda Sutton
Treasurer - Maite Last
Group Scout Leader - Craig Ward
Assistant Group Scout Leader - David Deakin
Centre Manager - Edward Hogben
Group Active Support Manager - Michael Last
Beaver Scout Leader - (did not opt-in)
Cub Scout Leader - Shelley Deakin
Scout Leader - Catherine Ward

Nominated Members:

Explorer Scout Leader - Shane Bishop

Elected Members:

Group Council - Amanda Sutton
Group Council - Sarah Marshall
Group Council - Karen Ingelbrecht
Group Council - Abbey Sutton
ESU Partnership Agreement - Peter Ingelbrecht

Bankers:

Contact Address: - Barclays Bank
- The Scouting Centre,
Shepway Close, Folkestone
CT19 5SJ

Group Leadership Team

Beavers:

Beaver Scout Leader - Sarah Bishop
Assistant Beaver Scout Leader - Sam Collins
Young Leader - Holly
Beaver Scout Leader - Jacqui Ward

Cubs:

Cub Scout Leader - Shelley Deakin
Young Leader - Jack
Assistant Cub Scout Leader - Andy Sutton

Scouts:

Young Leader - Gregor
Young Leader - Rebecca
Assistant Scout Leader - Ian Marshall
Assistant Scout Leader - David Sutton
Scout Leader - Catherine Ward
Section Assistant - Peter Woodsford

Lost Explorers:

Explorer Scout Leader - Shane Bishop
Explorer Scout Leader - Ben Marshall

Group Active Support:

Group Active Support Member - Steve Fairfax
Group Active Support Coordinator - Peter Ingelbrecht
Group Active Support Member - Jane Lambert
Group Active Support Manager - Mike Last
Group Active Support Member - David Sutton
Group Active Support Member - Catherine Ward

GOVERNANCE, OBJECTIVES, ACTIVITIES, ACHIEVEMENTS & FINANCIAL REVIEW

The 11th Folkestone Scout Group is steered by its volunteers. This is split between the uniformed leaders who run the programme and the Group Board of Trustees who are responsible for the day to day management of the Group, its assets, finances and resources.

Administrative Information

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Structure, Governance & Management

The Group is managed by the Board of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of 3 independent representatives, Chair, Vice Chair and Treasurer together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets each seasonal academic term (3 times per year) as per our

Governance and Constitution document.

Members of the Board complete 'Essential Information for Executive Committee' training within the first five months of joining the Board.

This Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- ✿ The maintenance of Group property;
- ✿ The raising of funds and the administration of Group finance;
- ✿ The insurance of persons, property and equipment;
- ✿ Group public occasions;
- ✿ Assisting in the recruitment of leaders and other adult support;
- ✿ Appointing any sub Boards that may be required;
- ✿ Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has

sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include a minimum of 2

signatories on all accounts as well as close monitoring by the Group Treasurer and in turn the Board of Trustees of all income and expenditure through regular budget monitoring and examination of accounts.

Objectives and Activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection

- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Financial Review

Reserve & Investment Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Board of Trustees considers that the group should hold a sum equivalent to 12 months running costs of approximately £3500. Trustees will review the Reserve Policy in the 2017 financial year to better support the Group.

The Group held reserves of approximately £4409 (uncommitted/undesigned whole group funds) against this at year end (2016). This amount covers our creditors for 12 months from the year end. This is above the level required by our operating expenses. This can be explained as we are holding significant funds in preparation for KIJ 2017 and the planned development of Group and its resources will require additional funding. The difference between income and expenditure for the year 2016 was negligible (£1217 'profit' attributed to KIJ income for 2017).

The Group has continued to invest heavily in the fabric of the HQ rather than build up a considerable cash fund. Health and Safety and fire safety issues have continued to be a top priority and all reasonable precautions continue to be taken with this regard. This area will continue to be monitored and investment

will be made as and when necessary as has been the case for the past 10 years.

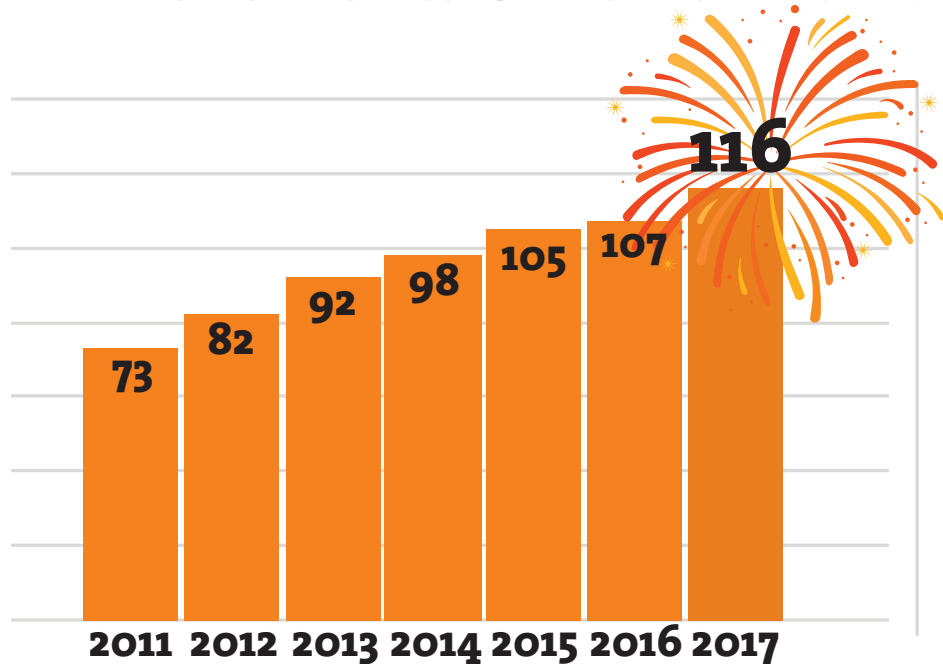
Over the 2016 financial period limited capital work to the HQ has been completed, namely the replacement of all the light fittings in the hall as our major summer project, with the focus of financial spending being on supporting events and activities for our young people. The Group has also continued its efforts on financial investment in the development of additional skills in our adults, providing assistance for training for more adventurous activities.

Other Information

The next financial priority for the Board of Trustees is the continuation of the renovation works at the HQ, including, although not limited to, completing the decking along the remaining part of the hall and garden area and replacement of the fire doors and windows in the main hall. Trustees will also be prioritising internal works to make better use of the space we have available in the centre and ensure money is not wasted on the replacement of the outdated and no longer fit for purpose plumbing system in the centre. Trustees are actively focused on increasing the building's capacity and usefulness to the Group, the District and the wider community.

The Trustees continue to be committed to funding all of the priorities for the development of the Group as outlined in our Group Development Plan.

Achievements & Performance



At the 2017 census (reporting the Group's membership, including Explorer Unit and Young Leaders, for 2016), the Group recorded a membership of 109 young people and adults, up nine members of 2015.



*This year, our young people have earned **346** badges...*

4 adults have completed their Wood Badge Training

1 Chief Scout's Platinum Award



Awards Presented in 2016/17



Chief Scout's Bronze Award

Andrew R.
Calum W.

Kieran B.
Samuel D.



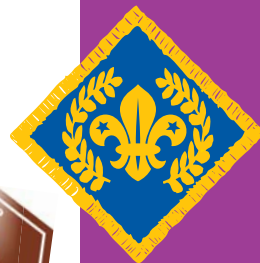
Chief Scout's Silver Award

Elizabeth B.
Nicole C.
Riley L.

Amy M.
Shane W.



Chief Scout's Gold Award



Chief Scout's Platinum Award & Duke of Edinburgh's Bronze Award

Gregor L.

Congratulations to them all.

Group Scout Leader's Report

Thank you for coming along to another Annual General Meeting and Awards evening. For the last few years I have been really impressed with the number of parents who come along and support their young people. I often travel around the County, the second largest Scouting County in the UK, visiting other AGMs and see very little support and it always brings a little smile to face knowing that we don't have that problem – although that could all change at this AGM...I hope you're all out there!

It's been an odd 12 months or so of Scouting as the past year has all really been about finishing off the Cub100 celebrations which we reported on at the last AGM and preparations for 2017 in the form of KIJ, which we'll talk much more about at the next AGM. We've still done some fabulous things, which section leaders will tell you all about in their reports and we've achieved some great things, which are shown on page 10 (hopefully, if the numbering is right). So what do I talk about?

Firstly, my thanks to the great team that support scouting at 11th Folkestone for all of their hard work and dedication to provide such excellent scouting to our young people. Without them, there would be no 11th Folkestone Scout Group.

Steve Fairfax, Maite Last, Amanda Sutton, David Deakin, Jane Lambert, Shelley Deakin, Ted Hogben, Jacqui Ward, Sarah Bishop, Maite Last, Peter Ingelbrecht, Shane Bishop, Ben Marshall, Ian Marshall, David Sutton, Karen Ingelbrecht, Sam Collins, Mike Last, Sarah Marshall, Peter Woodsford, Chloe Last, Abbey Sutton, Andy Sutton and Kate Ward

Also to our dedicated young leaders; Gregor, Beckie, Jack and Holly

I'm particularly pleased to report that as a result of the '4 week' challenge, we invested Andy as a Cub Scout Leader and really wanted to say a public and massive thank you to him. If you're interested in helping out, as little or as often as you like, please do come and have a chat. We'd rather have a team of 10 adults who come down every few weeks than one adult who dreads the Friday night as it's all getting too much. Ask any of the adults what's involved and we can fit any time you have and any interest you have into a role that can help you and all of our young people – go on, challenge us!

Part of the reason for needing more adults is that we are a popular and growing group. We've seen seven years of growth and this shows no sign of letting up. I would love to be able to take every new young person that asks to join as soon as they can physically get in the door, but are limited by adult support. Help us change this – even four extra adults giving one hour a month would help us take up to 12 more young people than we can at the moment. If you can help, or would like to know a little more, please ask or take a look at the '4 week' challenge board in the entrance hall.

Thank you for your continued support and I hope you enjoy this evening, especially celebrating the achievements of our members.

Craig Ward
Group Scout Leader

BEAVERS



Over the year 12 Beavers have successfully moved up to Cubs and 23 new YP have come into Beavers from the waiting list. We have three adults running the section alongside an extremely committed and enthusiastic young leader in training but would be interested in hearing from anyone who feels they could commit to becoming an occasional helper or section assistant.

The Beavers took part in 30 challenges to finally complete the 30th Birthday celebrations. They joined in the worldwide postcard swap, writing and sending 30 postcards and received quite a few back from all over the British Isles as well as from Australia, Canada and New Zealand. They also received special cards from HM The Queen and the Duchess of Cambridge...it was exciting to see the special envelopes with the Royal Postmarks on them.

Most of the Beavers joined us for a Christmas themed sleepover and we even had a visit from Father Christmas on the Sunday morning who had presents for everybody. There were games, crafts and cooking on the Saturday with a chip supper followed by a film and then bed. Despite high levels of excitement all the YP were asleep by 11:30pm and most didn't wake up until 7am! After breakfast of cereals, toast and eggy bread a few more games were played until it was time to go home. There were some very tired Beavers (and even more tired leaders!!).

Our activities over the year have included:

- Codes and Communication - we were spies leaving hidden messages and having to crack codes to find things out. We even dressed up in disguises with moustaches, hats and wigs.
- Roald Dahl Challenge - games, puzzles and activities related to our favourite Roald Dahl books.
- Fire Safety around Halloween and Guy Fawkes Night. We learned to light sparklers, hold them safely and dispose of them safely too.
- Making musical instruments and rain makers.
- Understanding how to care for the wild birds who visit our gardens and making different kinds of bird feeders.
- Learning about deaf awareness and how to use BSL to sign the alphabet, our names, greetings and colours. Then we used those signs to learn the rainbow song.
- Tasting different types of Chinese food for the Chinese New Year.
- Problem solving and team work.
- Thinking about our promise and setting personal challenges.

Many of the activities undertaken are linked to badges and our Beavers have worked hard on different components of challenge badges as well as activity badges this year. The challenge badges can have up to 15 different components and the activity badges usually have no more than 6.

We were very proud of the four Beavers who achieved their Chief Scout Bronze Awards before moving up to Cubs. For these awards Beavers have to gain six challenge badges and at least five activity badges so well over 100 different activities or challenges, all of which have to be planned into the programme.



We celebrated 100 years of Cubs with our Thanks Party in July. Friends both old and new and families helped us celebrate this special year. Here's to the next 100 years.

We have spent many of the Pack evenings working towards the Challenge badges which make up the greatest part of Chief Scout's Silver Award. Over the months the Cubs have learnt new skills – changing a light bulb, ironing their scarf and baking. We had a few disasters along the way – sewing on a button. Unfortunately, the majority didn't get past threading the needle and tying a knot!

Cubs learnt about Scouting in other countries, playing games from those countries and looking at the Promise they make at their investiture and seeing if was similar to the one they made.

Pack evenings have not always been about gaining badges. We celebrated Halloween with a Fright Night Disco. Cubs and parents really excelled with the costumes. It was difficult to pick a winner. Apart from the music and games there were traditional Halloween activities – bobbing apples etc.

Another great evening was around the theme of 1666 Great Fire of London. The Cubs built lots of paper houses to

represent Pudding Lane and the bakehouse where the fire started and the evening ended with our own 'The Great Fire'. What is it about fire – fascinating to all ages?!

We have attended some of the District Cub events. The culmination of 100 years of Cubs was the Promise party held at the Saga building in Sandgate in December. Our Cubs joined with other Cubs from around the District for food and games. At 19.16 they renewed their Promise with other Cubs around the country.

We attended Thinking Day with the rest of the District at Pent Valley Leisure Centre with the theme of Disability Awareness. Lots of bases for them to visit - sign language, braille, guide dogs, blind football ... It gave them a real insight to what it means to have a disability.

We have also had an evening out at Pets at Home. The staff showed the Cubs how to look after their pets and what they need to be happy and healthy. They all got to hold a hamster and feed the fish.

Five Cubs who have moved to Scouts achieved their Chief Scout's Silver Award. Two of them received their certificates from the District Commissioner at the St George's Day celebration at the Lees Cliff Hall in April. Congratulations to Amy, Elizabeth, Nicole, Riley and Shane.

The Pack is still continuing to have enquiries for new young people to join the Pack together with our Beavers moving up. As always if any parent is interested in coming along and helping during a Pack evening please come along and have a chat. We would welcome your support.

SCOUTS

What another amazing year!

From code breaking to record breaking and tennis to indoor golf, we've been up to a lot. Our Scouts have demonstrated many skills and given new things a try whilst working as teams, individually and most importantly having a great time.

Last summer we joined the District Scouts for an evening of sculpting sand on the beach. Our Scouts created a grand design that included some very detailed components. It was a great evening enjoyed by all.

Fencing going on at one end of the hall and indoor golf at the other whilst we pitched tents in between, just one example of an evening in.

Attending Scarefest at Gilwell Park was a highlight for many. We enjoyed archery, climbing, minibeasts, dodgems and fire throwing to name a few activities. The evening saw us getting into the Halloween spirit by dressing up and heading out to explore scary mazes. The finishing touch was the fantastic laser firework display!

On another summers evening we met at Hythe tennis club where we learnt how to correctly serve and return the ball. Everybody showed different skills and personally improved by the end of the evening.

Making ice-cream in a bag was a very messy experience, it tasted good though ;) An evening hula hooping was exhausting and enjoyed by all, some of our scouts can really swing those hips!

Up Smallpox Hill gave some brilliant evening views for our night hike and we even did a bit of star gazing along the way. Another evening out gave us the opportunity to learn a bit more about the memorial arch and the history behind it.

Another hands on experience as we attempted salt dough creations which unfortunately just crumbled apart once dry, we will have to re-explore this another time.

Our record breaking night saw us having a go at a variety of different world records including; catching balls whilst blind folded, sorting crayons by colour, building Lego towers, constructing Mr Potato head and picking up pegs.

We have spent some of the time this year working towards specific badges. We explored different weather types, cloud formations and how to read weather maps. This badge was awarded to our Scouts able to demonstrate their knowledge. We spent a couple of evenings focused on fire safety where we refreshed our knowledge of what to do at the scene of a fire, heard about leaders personal experiences when dealing with fire and also had the opportunity to use a fire extinguisher. A lot of fun was had on our code breaker evening, Scouts worked in patrols to solve clues in a variety of different codes which led them round the building to a chocolate treat finish.

Recently we tried our hand at semaphore, taking two groups in different directions along the North Downs where we attempted to communicate using flags. We came up against a few challenges but were soon able to send and receive messages using semaphore.

Our trading stations activity required teams of scouts to 'pay' for the challenges they wanted to give a go, if they succeeded they made back double their money. This evening showed acknowledgement of others strengths and weaknesses when coming to decisions about what to attempt as a team.

The rest of this year has many more exciting things in store and top of that list is KIJ!

EXPLORERS

Over this year, the Explorers have concentrated on the challenge areas of the programme.

First was to explore the importance of water. This was all to do with the national 'Million Hands' initiative which encouraged Scout Groups to choose a cause to find out about to educate members and the community. Our Group chose Water Aid. We explored many aspects of the work Water Aid does, using many different methods - from carrying water many miles (a hike from The Royal Military Canal back to the HQ with a 2l bottle of canal water, to falling out of a kayak during an evening on the water. The Explorers enjoyed these amazing experiences and hopefully learnt a thing or two as well.

The Explorers turned master chef after building the term's programme themselves with a desire to complete an activity badge or two. The ingredient list was impressive, not so sure about the finished articles! Finally, the Explorers have learnt how to build, light and cook on a fire – no small feat with all the attempts we've had, so well done Explorers.

We've also taken part in some less traditional scouting activities – defying gravity at... Gravity in Maidstone. As a reward for excellent work on their badges, we all took the minibus up the motorway to enjoy an evening of active participation in bouncing and acrobatics. Everyone had a great time and came back in one piece – even the leaders.

Over the last year some of our Explorers have transformed in to amazing young leaders, helping support the development of our lovely young people in the younger sections. I know their support is greatly appreciated by the section leaders in the Group and we've been really impressed with the way they've taken to their role. Our young leaders have also been instrumental in encouraging and developing a youth shaped focus where our young people all across the group are involved in the development of the programme and activities. We are so proud of them.

In the future we hope to see more of our Explorers achieving their Chief Scout's Platinum Award, many more badges and enjoying their scouting more than ever.

Well done Explorers on active year.

Shane & Ben

Explorer Scout Leaders

OUR FINANCES

Our accounts have been produced on a Receipts and Payments basis as laid down by the guidances of both The Scout Association and the Charity Commission

Amanda Campbell Bookkeeping Services



11th Folkestone Scouts
The Scouting Centre
Shepway Close
Folkestone
Kent
CT19 5SJ

Bookkeeping and Payroll Services

Independent examiner's report to the trustees of 11th Folkestone (St Johns) Scout Group.

I report on the accounts of the Trust for the year ended 31 December 2016. The charity's trustees are responsible for the preparation of the accounts. The charity's trustees have requested an independent examination of the accounts.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.
- have not been met.

Amanda Campbell MICB PM Dip

9 Charles Crescent, Folkestone, Kent CT19 4NF

02 May 2017

Proprietor: Mrs Amanda Campbell MICB PM Dip
9 Charles Crescent, Folkestone Kent CT19 4NF

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Licensed and regulated by the Institute of Certified Bookkeepers (ICB),
and supervised under the Money Laundering Regulations 2007

Receipts and Payments Accounts for 11th Folkestone (St. John's) Scout Group

Registered Charity No. 285558

For Period: 01/01/2016 to 31/12/2016

	Unrestricted funds to nearest £	Last year 2015 to nearest £
4000 General Sales	67	-
4010 Membership Subscriptions	8,574	8,145
4011 Residential Experiences Income	2,228	1,372
4012 Minibus Income	861	509
4013 Shepway Close Centre Income	3,060	2,478
4017 Activities/Events Income	393	1,065
4018 Joining Fee	20	15
4019 Donations	-	1,350
4021 PayPal Giving Income (Shop4Scouts)	2	46
4022 Solar Panel Feed In Tariff (Shop4Scouts)	1,343	-
4900 Bank Interest Received	1	-
4906 Gift Aid Claim	-	-
	16,549	14,980

	Total receipts:	Total payments:
Payments	(579)	(140)
5000 General Purchases	(3,160)	(3,333)
5001 Annual Membership Fee (AMS)	-	(39)
5010 Group Development	(204)	(2,702)
5011 Capital Equipment	(1,071)	(1,180)
5012 Programme Expenses	(1,447)	(196)
5013 Capital Projects	(761)	(1,893)
5014 Activity/Event Expenditure	(2,223)	(1,433)
5015 Residential Experiences Expenditure	(608)	(384)
5202 Badges & Sundries	-	(157)
5203 Art/Craft Materials	-	(165)
7009 Adjustments	-	(596)
7102 Water Rates	(899)	(81)
7103 General Rates	-	(81)
7104 Premises Insurance	(800)	(937)
7300 Fuel and Oil (MOTOR)	(248)	(336)
7301 Repairs and Servicing (MOTOR)	(641)	(764)
7302 Licences	(346)	(169)
7303 Vehicle Insurance	(960)	(974)
7304 Miscellaneous Motor Expenses	-	(66)
7401 Car and Van Hire	(115)	-
7501 Postage	(21)	-
7505 Stationery	-	(2)
7506 Hosting Fees and IT	(172)	(173)
7601 Audit & Accountancy Fees	(55)	-
7603 Professional Fees	-	(110)
7800 Repairs and Renewals	(381)	(67)
7803 Premises Expenses	(82)	-
7907 GoCardless Processing Fee	(299)	(314)
8200 Donations	(45)	-
8202 Clothing Costs	-	(85)
8203 Training Costs	-	(250)
8205 Refreshments/Staff Welfare	(41)	(47)
8207 AGM & Trustee Expenses	(177)	(277)
	(15,332)	(16,870)

	Total receipts/(payments)	Total payments:
	1,217	(15,332)
	7,587	(16,870)
	50	(1,890)
	8,702	9,495
	8,702	50
	8,752	7,587

	This year	Last year
Statement of assets and liabilities at the end of year (recording purposes only)		
Non monetary assets for	513,597	507,507
charity's own use	-	2,500
	30,000	30,000
Total assets	543,597	540,007
Liabilities	725	620
	7	-
Total liabilities	732	620

The above receipts and payments accounts and statement of assets and liabilities were approved by trustees

Signature _____ Date of approval _____

Print Name _____